

21st Century Business Opportunity Day
 FACCOC Green/Health Expo
 Thursday, August 26, 2010 | 8am - 4pm
 Sheraton Park Hotel at the Anaheim Resort
 1855 S. Harbor Blvd., Anaheim, CA 92802

Exhibitor Registration Form and Agreement

Complete by August 20, 2010 to guarantee printed recognition in the event program. All exhibitors' fees must be paid in full by August 22, 2010 to be able to exhibit.			
Organization:			
Contact Name:			
Attendee(s): (if different)			
Address:			
City, State, Zip:			
Phone:	Fax:	Cell:	E-mail:

\$ _____ Non-Member Exhibitor @ \$75 each
 \$ _____ Additional person(s) @ \$25 each
 \$ _____ Member Exhibitor @ \$50 each
 \$ _____ Additional person(s) @ \$25 each
 \$ _____ **Total Due**

_____ I will need an electrical outlet.
 _____ I would like to donate an exhibitor door prize(s). (Give prize description.)

Make checks payable to: **FACCOC**, 1913 East 17th Street, Suite 210, Santa Ana, CA 92705

You are encouraged to register and pay through PayPal at www.faccoc.org to conserve and go green.

Exhibitor Registration Fee Includes:

- Continental breakfast and lunch.
- Company name listed in expo program sheet.
- One 8 ft. x 5 ft. exhibitor space with covered table and two chairs.
- Booth electricity if requested.

Sponsors Receive:

- Recognition in pre-expo publicity, news releases, e-mail messages, web site and on-site expo material
- Option to provide a company promotional item to individual attendees
- Booth area with covered table, two chairs

- Attendee registration list with addresses and e-mail addresses (if known)
- Sponsor ribbons for all staff attending the event

Proposed Program Schedule:

7:00 am – Exhibit Set-Up
 7:30 am - Registration and Networking
 8:45 am - Ribbon Cutting, Introductions & Welcoming Remarks
 Special Guest Speaker: Rep. Ed Royce
 9:15 am - Meet & Greet, Open Exhibits and Networking
 10:00 am - Morning Panel
 Topic: What is Green and Why Conserve and Go Green
 Moderator: Suzanna Choi
 11:00 am - Raffle, Open Exhibits and Networking
 12:00 pm - Special Lunch Session
 Special Guest Speaker: Assemblyman Van Tran
 Topic: Impact of the Health Care Reform on Small Businesses
 Speaker: Lucien Wulsin
 12:30 pm - Emerald Awards
 1:00 pm - Meet & Greet, Open Exhibits and Networking
 2:00 pm - Afternoon Panel
 Topic: How to Go Green and Conserve
 Moderator: Leila Mozaffari (SBDC)
 3:00 pm - Closing Remarks
 Special Guest Speaker: Rep. Loretta Sanchez
 3:05 - Meet & Greet, Raffle, Open Exhibits and Networking
 4:00 pm - Expo Ends, Exhibit Removal

Exhibitor Space: Spaces will be awarded on order of paid registration. Sponsor’s booths will be assigned first. Tables are 6’ and are covered with linen. Two chairs are provided. There are no partitions. This set-up is for table top display only. Please indicate if you need an electrical outlet. You will need to bring your own extension cord. Electrical requests on the day of the event will not be accepted.

Exhibit Set Up:
 Begins Thursday, August 26, 2010, at 7 am and completed by 7:45 am.

Exhibit Removal:
 Begins at 4 pm and completed by 4:45 pm.

Exhibitor Door Prizes:

To encourage expo participants to visit the exhibits, an exhibitor sign-up card will be included in attendee registration packets. To be eligible for a door prize, an attendee will need to have that exhibitor's signature on his/her card. Door prizes will be drawn at the end of the day. Indicate on the registration form if you would like to donate a door prize

Food/Beverages:

With the exception of individually wrapped candies, no food or beverage may be distributed from any booth without prior written approval from FACCOC. ____ (initials)

Display:

The space contracted for is to be used solely for the name that appears on this contract and it is agreed that no portion shall be sublet or assigned to any other organization or business. In the event that Exhibitor fails to occupy or use their space or does not have display completed and in place by the times indicated above, all prepaid rents, fees, deposits, and the right to the space shall be forfeited. ____ (initials)

Exhibitors displaying a vehicle (auto, boat, RV, etc.) at the event agree to comply with all local and state regulations, including requirements for fire safety. All vehicles for display may be located inside or outside of the building. Display space will only be available to approved sponsors. ____ (initials)

Any Exhibitor found in non-compliance with any part of this agreement will be expected to comply immediately. Exhibits that are not complying may be shut down with no refunds. ____ (initials)

Aisles, passageways, and overhead spaces remain strictly under the control of the Expo management. No signs, decorations, banners, or special displays will be permitted that may obstruct the view, or cause injury, or disadvantageously affect the display of other Exhibitors. Exhibitor is solely responsible for the security of their display and any belongings, and must have a representative present at their booth at all times. Exhibitor and their employees must conduct themselves in a dignified manner and maintain a clean professional display at all times. ____ (initials)

Liability: The Exhibitor at his or her own cost must obtain Insurance. FACCOC assumes no risk; and by the acceptance of this agreement, Exhibitor expressly releases FACCOC from any and all liability for any damage, injury, or loss to any person or goods which may arise from use and occupation of said space by Exhibitor and agrees to hold harmless and release FACCOC from any loss or damage. _____(initials)

Cancellation: If, for reasons beyond FACCOC's control, the 21st Business Opportunity Day must be cancelled, FACCOC is not liable for any costs other than entry space fees paid. If the date or location must be changed for reasons beyond FACCOC's control, it is agreed that the entry booth fee is non-refundable when an alternate date or location will be provided. ____ (initials)

EXHIBITOR AGREES TO ALL TERMS AND CONDITIONS OF THIS CONTRACT.

Business or Organization **Exhibitor Signature** **Date**

By signing this document, I guarantee payment in full the amount indicated on page 1 to FACCOC. ____ (initials)

Questions call: Elizabeth Watermeier at 714-400-6541 or email elizabeth.watermeier@faccoc.org